

TUITION REIMBURSEMENT PROGRAM



Tuition Reimbursement Application

Arizona Food & Drug Industry
Education Foundation

Arizona Food & Drug Industry Education Foundation • AFMA • 120 E. Pierce • Phoenix, AZ 85004
602.252.9761 • FAX 602.252.9021 • droth@afmaaz.org • www.afmaaz.org

The Arizona Food and Drug Industry Education Foundation was established solely and exclusively to support and encourage education, training and instruction for the Arizona Food and Drug Industry.

Tuition reimbursement is available to individuals who are actively employed by a member company of AFMA. Store clerks, Cashiers, Stockers, Bookkeepers, Courtesy Clerks, Marketing Directors, Sales Reps, Brand Field Merchandisers, and Production Managers just to name a few, have all benefited from this great opportunity.

PURPOSE

To provide assistance for the education of those who have committed to a career in the Arizona Food and Drug Industry.

OBJECTIVES

Funds appropriated through the Tuition Reimbursement Program can be used to attend an accredited community college, college or university.

ELIGIBILITY

All current employees of AFMA member companies are eligible to apply for Tuition Reimbursement, if the employee has at least one year of experience in the food industry.

REQUIREMENTS

The Tuition Reimbursement Program is available to applicants who:

- Plan to pursue a career in the Food Industry
- Plan to obtain a degree
- Carry a minimum of 3 credit hours

FUNDING

Tuition reimbursement will cover the expense of tuition, fees and books.

PAYMENT

Tuition will be reimbursed to the applicant pending receipt of completed application with letter of recommendation and:

1. Completion of the program, providing evidence of a grade of at least a "C" or better.
2. Provide receipts for tuition, fees and books.
3. All of the above must be provided to the Review Committee no later than 60 days upon the completion of the class.

APPLICATION

Applications must be received in the Foundation office upon completion of the class.

A written recommendation from the applicant's supervisor on company stationary must be attached to the application. Applications may be mailed or hand delivered to the Foundation office:

c/o AFMA
120 E. Pierce St.
Phoenix, AZ 85004

Applicants will be contacted in a timely manner with the decision of the Review Committee.

Applicants may apply for a maximum of 6 credit hours each semester with a ceiling of \$1,200 in a calendar year.

REVIEW CRITERIA

Tuition reimbursement will be awarded upon the decision of the Review Committee.

The committee's decision will be based on:

- Food industry professional goals
- Food industry work experience
- Academic achievement
- Financial need

**Applicants may not apply for both tuition reimbursement and a scholarship in the same calendar year.*

Funding for the Arizona Food and Drug Industry Education Foundation is made possible through the generosity of the following:

- The Members of the Arizona Food Marketing Alliance
- Arizona Food Council
- Estate of Earl T. Rutledge

ARIZONA FOOD AND DRUG INDUSTRY EDUCATION FOUNDATION

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Read the Scholarship brochure thoroughly before completing this application. All information provided will be accessible only by the Review committee. The decisions of the Review committee are final. **Application Instructions:** Print or type accurately, legibly and completely. **Procedures to follow:** Attach a letter of recommendation from your supervisor on company letterhead. Mail or hand-deliver application to: AMFA office at: 120 E. Pierce, Phoenix, AZ 85004.

1. Name in full: _____ Social Security Number _____

2. Address: _____
(Street or Box Number) (City) (State) (Zip)

3. Telephone: _____ Fax: _____ E-mail: _____

4. List your current and past work experiences:

Position	Employer	City	Dates (From-To)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

5. List your educational background:

High School or College Attended	City	Dates (From-To)	Grade Point Average
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

6. Complete name and address of accredited college or institution you plan to attend:

7. List number of credit hours you are taking and course titles (6 credit hour limit): _____

8. Indicate amount of tuition reimbursement requested. Be specific! (tuition, fees and books only): _____

9. Are you receiving funding from any other source, (i.e. employer or other scholarships)? _____

From whom? _____ How much? _____

10. Explain your professional goals and relevance to the food industry:

11. Explain your educational goals:

12. How will this course of study assist you in your current work environment?

13. Tell us about yourself. Include any facts or circumstances that should be considered in your request for financial aid and why you feel you should be considered for tuition reimbursement funding. (attach additional paper as needed)

Signature of Applicant: _____ Date: _____

I have answered all questions honestly and to the best of my ability. I realize that false information will eliminate my application for consideration of any Foundation funding. I authorize any necessary inquiries into my character and reputation, releasing those supplying information from all liability.